

11. Identifies infection prevention problems and makes recommendations for corrective action and monitors employee compliance of infection control practices within the Health Center.
12. Prepares the agenda for the Infection Prevention Committee and leads meetings.
13. Initiates, reviews, and revises infection prevention policies and procedures.
14. Conducts outbreak investigation and initiates control measures and reports communicable diseases to the state as required by law.
15. Provides educational offerings for orientation and on-going in-services and serves as a resource for all departments and personnel.
16. Collaborates with medical providers to provide direct care services to patients.
17. Initiates follow-up on employee/patient exposures to communicable diseases.
18. Participates in short and long range planning for infection prevention.
19. Works closely with emergency preparedness and quality improvement department.
20. Works in conjunction with other health center team members on grant initiatives within the scope of the community health department.
21. Must attend all applicable health center committee meetings.
22. Other duties may be assigned within the scope and complexity of this position's essential functions.
23. Must attend all mandatory trainings designated through the Human Resources Department and/or Department Director.

PHYSICAL REQUIREMENTS:

Work involves extended periods of bending, sitting and walking. Also involved is regular and recurring exposure to potential hazards and infectious diseases. May be required to lift up to 20 lbs unassisted. Travel will also be required.

POSITION REQUIREMENTS:

1. Bachelor of Science in Nursing with a community health background, preferred. Will consider Associate Degree in Nursing-RN with 5 years relevant working experience.
2. Must have two to three years experience working with planned patient education programming and community health education process.
3. Active registered nursing license in the State of Michigan in good standing.
4. Completion of basic training program for infection control preferred.
5. Two years' experience in planning and delivering clinical patient education, and community health education, as well as policy and procedure development and revision preferred.
6. Experience in diabetes education preferred.
7. Must possess a personable, customer service attitude along with organizational ability to handle multiple tasks simultaneously.
8. Excellent communication skills required.
9. Must have an excellent past work record and attendance record
10. Must have valid driver's license and be willing to travel for work.
11. Must successfully pass all necessary background checks.
12. To perform this position successfully, an individual must be able to satisfactorily perform each function listed under the essential functions and physical demands categories of this position description.